

# REGIONAL PLANNING ORGANIZATION COMMITTEE

## Regional Planning Committee Agenda

November 9, 2022; 5:00pm – Gulkana Fuel Pilot Lounge

- I. Call to Order: 5:09PM
- II. Roll Call: Martin Boniek, Gary Schliesing, Jason Hoke, Judy Chapman, Joe Kemp, Jennifer Rosenthal
- III. Approval of Agenda: ***Motion to approve agenda by Martin Boniek, 2<sup>nd</sup> by Gary Schliesing, Motion passed***
- IV. Committee Discussion Items:
  - a. Jason Hoke informed the committee that Bruce Cain resigned. Discussion followed and Martin said he would speak to Bruce directly to see if he can get him back on board. Everyone agreed that Bruce is an asset to the committee and hoped he would stay on. Update: Bruce has agreed to stay on as the Chair.
  - b. It was noted by committee members that the policies, procedures, and process for the CRVRPO are not clear, specifically how this standing committee under the CVDA should be operating. Further clarification of policies and procedures of the CRVRPO are required. Martin requested the CVDA bylaws and financial policies be distributed to the committee.
  - c. The CRV-RPO is a standing committee of CVDA, the governing body, per the State of Alaska's Open Meetings Act (AS44.62.310-.321), a committee cannot take action on behalf of the full governing body but instead makes a recommendation to the governing body for the governing body's action. Based on this information the CVDA Board passed the following CRVRPO policies and procedures.
    - i. All expenditures (e.g. including supplies, meetings, advertisement, travel, studies, engineering etc.) for the RPO are to be approved by the CVDA Board. The Chair for the RPO committee shall submit a request for expenditures to the CVDA board prior to the expenditure.
    - ii. The Chair of the RPO will coordinate with the CVDA Board for open forums and public meetings.
    - iii. The RPO will adhere to Guidelines procedures and policies proscribed by the State and Federal Authorities and the CVDA Organizational and Financial Policies.
    - iv. Recommendations made by the RPO will be submitted by the Chair to the CVDA Board and ADOT.
  - d. The committee requested clarification about the ARDOR's program. Here is the link to the Alaska Regional Development Organizations (ARDOR) website, which is part of the Department of Commerce Community, and Economic Development.  
<https://www.commerce.alaska.gov/web/dcra/ARDORs.aspx>
  - e. The committee agreed that it was ambitious to try and provide input on the STIP amendment #5, the LRTP/FP to meet DOT deadlines. For future considerations/input the committee will review timing and required feedback before deciding to provide recommendations.
  - f. The committee confirmed the CRVRPO is to work within the boundaries approved by the committee on 10.13.22, however the RPO can comment on any road/project that will improve our area. Judy will request a GIS map of the CRVRPO boundaries to identify mile markers, roads etc, within our boundaries for the GIS department of the DOT Office.
  - g. Judy Chapman volunteered to be present at the next meeting to provide informational sessions on a variety of topics; STIP 101, airport planning, or anything we want to learn about or how does it work. ***The committee to provide topics for informational sessions they would like to be presented at future meetings.***
  - h. Joe Kemp noted that the formation of the CRVRPO is a great opportunity for the area to be able come to the table with the DOT and present what the region wants to set as its priorities. Decisions by the DOT are typically funding driven, but this is a partnership, and the DOT wants our

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community to identify what may not be on the DOT's radar, come up with suggestions. If there is an area, we'd like to improve the DOT can do a study and see if this is worth it and work together to accomplish those goals.

- i. The Committee suggested a website for the RPO, to address public notices and information sharing. Judy and Jen will investigate how to accomplish this and report back at the next meeting.
- j. It was suggested that meetings be held every 6 weeks instead of once a month. The new schedule will start after the next meeting on 12/14. Future meeting dates 1/25/23, 3/8/23, 4/19/23.

V. Next Meeting Date/Location: 12/14/22, 5pm Pilots Lounge

VI. Adjournment: *Motion to Adjourn at 6:31 by Gary Schliesing, 2<sup>nd</sup> by Martin Boniek, motion passed*